MANAGING THE INCIDENT RESPONSE

ESTABLISH COMMAND

- Establish command and identify location of command post
- Inform all incoming resources and personnel of the command structure
- Use common terminology and standard titles, communicating with easily understood words and no agency-specific jargon or acronyms

DETERMINE OBJECTIVES, STRATEGIES, AND TACTICS

- Measurable statement(s) of intent: *"What do we want to do?" "What do we know and how do we know it?"*
- Methods used to achieve the objectives: *"How do we want to do it?"*
- Specific details appropriate to the strategy: *"Who, when, and where?" "What will we do and how will we do it?"*

ORGANIZE THE SITE

- Set up a command post and a staging area
- Isolate the area and establish perimeters
- Treat/assist the injured
- Set up safe access and egress routes
- Set up safe routes into and out of incident area
- Issue warnings

MANAGE RESOURCES

- Identify resources needed and available
- Check in resources
- Organize as:
  - **Single Resources:** Single individual or resource and its supplies, equipment, and operators
  - **Task Forces:** Various combined resources assembled to meet operational needs
  - **Strike Teams:** A set number of resources of the same kind and type

DEVELOP APPROPRIATE ORGANIZATION

- **Transfer** command to higher ranking, trained, and/or experienced personnel if required
- **Develop** a unified command structure if appropriate
- **Delegate** command staff as required (information, safety, liaison officers)
- **Assign** general staff as needed (operations, planning, logistics, finance/admin)
- **Organize** operational resources into groups, divisions, or branches based on the needs of the incident
- **Maintain** optimum span of control

REVIEW & MODIFY THE INCIDENT ACTION PLAN (IAP)

- Gather situational information
- Determine objectives and strategies
- Establish operational period
- Determine tactics and assignments
- Prepare and distribute the IAP
- Continuously review, assess, and revise the IAP as necessary

MANAGE ADDITIONAL FACILITIES

- Ensure the Incident Command Post (ICP) has adequate resources and protection from the incident/weather
- Maintain and/or expand perimeters
- Establish staging areas as necessary
- Establish an Incident Base (if required) for refueling, repair, and resupply of tactical resources
- Establish an Incident Camp (if required) to provide food, water, lodging, and sanitary services for personnel
- Establish helispots (if required) for safe loading and offloading of equipment and personnel
- Establish a helibase (if required) for fueling and maintenance of helicopters

MANAGE ADDITIONAL RESOURCES

- Assign deputies, assistants, and managers as required (A deputy must be fully qualified to assume the primary position)
- Establish resource needs
- Acquire resources
- Check in resources
- Utilize resources
- Demobilize resources