MANAGING THE INCIDENT RESPONSE

Establish Command:

- Establish command and identify location of command post
- Inform all incoming resources and personnel of the command structure
- Use proper ICS nomenclature
- Select a location for the incident command post

Determine Objectives, Strategies, Tactics:

- Measurable statement(s) of intent
  "What do we want to do?"

- Methods used to achieve the objectives
  "How do we want to do it?"

- Specific details appropriate to the strategy
  "Who, when, and where?"

Organize the Site:

- Set up a command post and a staging area
- Isolate the area
- Treat/assist the injured
- Set up access and egress routes
- Set up safe routes
- Issue warnings

Manage Resources:

- Check in resources
- Organize as: **Single Resources:** Single individual or resource and its supplies, equipment, and operators.

  Task Forces: Various combined resources assembled to meet operational needs

  Strike Teams: A set number of resources of the same kind and type

Develop Appropriate Organization:

- **Transfer** command to higher ranking, trained and/or experienced personnel if required
- **Develop** a unified command structure if appropriate
- **Delegate** command staff as required (information, safety, liaison officers)
- **Assign** general staff as needed (operations, planning, logistics, finance/admin)
- **Organize** operational resources into groups, divisions, or branches based on the needs of the incident
- **Maintain** optimum span of control

Review & Modify the Incident Action Plan:

- Gather situational information
- Determine objectives and strategies
- Establish operational period
- Determine tactics and assignments
- Prepare and distribute the IAP
- Continuously review, assess, and revise the IAP as necessary

Manage Additional Facilities:

- Ensure the ICP has adequate resources and protection from the incident/weather
- Maintain and/or expand perimeters
- Establish staging areas as necessary
- Establish an Incident Base (if required) for refueling, repair and resupply of tactical resources
- Establish an Incident Camp (if required) to provide food, water, lodging, and sanitary services for personnel
- Establish helispots (if required) for safe loading and offloading of equipment and personnel
- Establish a helibase (if required) for fuelling and maintenance of helicopters

Manage Additional Resources:

- Assign deputies, assistants, and managers as required. A deputy must be fully qualified to assume the primary position
- Establish resource needs
- Acquire resources
- Check in resources
- Utilize resources
- Demobilize resources